

Part identification checklist

Your contact, vessel and fitting

Use one checklist per fitting or part type. Complete what you know and write "unknown" for missing details. A part number is not required to start an inquiry.

Fill in on screen or print. Save the completed PDF and attach it to your inquiry.

01 Your contact and vessel

Name

Company / yard and role, if applicable

Email / preferred contact details

Boat make, model and year, if known

Vessel or project reference

Fitting location and what it is used for

Quantity needed

Required date

Delivery city / state / country

02 Markings and dimensions

Manufacturer / brand, if known

Model or part reference exactly as marked

Other markings

Measurement units (mm / inches / other)

Overall visible length, width and height

Fixing-hole center-to-center distances, if visible

Existing opening / cutout dimensions, if known

Space / depth / access constraints, if known

Drawing or sketch file name, if available

Label each dimension on a photo or sketch. Distinguish measured dimensions from estimates. A ruler in a photograph can help show scale but does not replace recorded measurements. Leave concealed dimensions unknown.

Part identification checklist

Photographs and replacement requirements

03 Photographs

Use clear, well-lit images. Label files so they match this checklist.

- ☐ Whole fitting, with enough surrounding area to show the installation.
- ☐ Close-up of logos, part numbers, labels or other identifying markings.
- ☐ Mounting area and underside, only where already safely accessible.
- ☐ Additional view of wear, damage or the feature you want to change.

Photo file names / notes

Photograph the fitting as installed. Do not remove, loosen or dismantle hardware to complete this checklist. Note any area that is inaccessible.

04 What the replacement needs to do

Reason: identify / replace / repair question / upgrade

What must stay: mounting, cutout, look or operation

What can change

Documented finish / material; new preferences

Related fittings / accessories to remain compatible

Installation conditions or project requirements

Known manufacturer documents / drawing references

05 Before sending

- ☐ Photos and sketches are labeled and correspond to this fitting.
- ☐ Units are stated; uncertain details are marked "unknown" or "estimated".
- ☐ Requested quantity, timing and contact details are included.
- ☐ Attach this completed checklist and available files to your inquiry.

Identification and compatibility need review against the exact product and installation. This checklist is an inquiry aid, not an installation drawing or confirmation that a replacement is suitable.